

Service Request Form
(USE CAPITAL LETTER)

Product: Home /Auto/ Personal Loan/SME/Factoring/SOD/TDR
(Pls ✓Tick)

Date:/...../20

To

Customer Service
LankaBangla Finance Limited
Safura Tower (Level-11)
20, Kemal Ataturk Avenue
Banani, Dhaka-1213.

Mandatory Field:

From : Mr/Ms

Loan Agreement No.

Mailing Address:

Mobile Number :

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E-Mail ID:

Please Tick (✓) which service is required;

- Partial Pre-payment of Tk.
- Pre-payment/Early Settlement
- Tax Certificate
- Loan Outstanding Certificate / Loan Account Statement
- Solvency Certificate for TDR
- Photocopy of Documents like Mortgage/TPA/ others(if any)
- Correspondence Mailing Address change(Organization / Residence)
- Change address (Organization / Residence);

Organization :

Residence :

New:

Old:

New:

Old:

- Update/Change Phone/Mobile Number/Email :**

Organization :

Residence/Personal :

Mobile/Email :

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- Others(if any) :

**Note: I agree to pay all Fees and Charges +15% VAT to avail the said service through A/c payee
Cheque in favor of LankaBangla Finance Ltd or charge my Loan A/C Tk.....**

Customer Signature & Date

Recommended by

Approved by

Captured by

